

**Minutes From a Meeting of the Concordia Council on
Student Life
Held on May 3, 2002
AD 131 10:00am Loyola Campus**

PRESENT: Dr. D. Boisvert, Chair, Ms J. Hackett, Secretary, Mr. P. Blais, Mr. R. Côté, Ms M. Drew, Ms A. Kerby, Mr. A. Gagnon, Dr. S.M. Graub, Mr. B. Hamideh, Dr. J. Jans, Ms O. Maibroda, Dr. F. Shaver, Ms C. Boujaklian, Mr. W. Curran, Ms P. Greco, Ms K. Hedrich, Ms L. Lipscombe, Ms N. Ngoya

DELEGATES: Mr. K. Pruden represented Mr. L. Lawton

ABSENT WITH REGRETS: Ms C. Costello, Mr. M. Nimchuk, Ms L. Toscano, Mr. J. Brisbois

ABSENT: Ms B. Stewart, Ms G. Pagé, Mr. R. Al-Hadad, Mr. R. Luppicini, Mr. A. Igdebeli

GUESTS: Mr. M. Golden, Mr. N. Lanthier, Ms J. Mosher, Ms C. Xydous

1. APPROVAL OF AGENDA

Dr. Boisvert asked that the Motion distributed by Mr. P. Blais be added under New Business as 8.3.

A motion to approve the agenda as amended was carried unanimously

2. REMARKS FROM THE CHAIR

Dr. Boisvert informed Council that the Dean of Students and Advocacy & Support Services had temporarily vacated their premises as the long-awaited construction to consolidate Student Services on the Loyola Campus is scheduled to begin in May. Phase I (the West Wing) should be completed for September 1st. Work will then begin on phase 2 (the east wing) which will house Counselling & Development and Health Services. He took the opportunity to thank Ms K. Hedrich for graciously allowing the Dean of Students and Advocacy Offices to temporarily relocate in the Student Accounts Office.

3. APPROVAL OF MINUTES FROM THE MEETING OF April 5, 2002

Dr. Boisvert noted the omission that the item under New Business – Director of Student Life Relations – was deferred to the May CCSL meeting due to time restraints.

A motion to approve the minutes as amended was carried unanimously

4. BUSINESS ARISING FROM THE MINUTES

4.1 Off-Campus Housing & Job Bank

Dr. Boisvert referred Council to the CCSL minutes of April 5th where concerns had been expressed by Council with respect to the Off-Campus Housing & Job Bank Annual Report. Mr. P. Blais introduced the new Coordinator of the Off-Campus Housing and Job Bank, Ms. Christina Xydous. Ms Xydous spoke briefly about the service and addressed the concerns expressed by Council. She agreed that proper statistics must be kept in order to properly address the needs of the students, assist in staffing schedules and ensure proper use of resources. Ms Xydous also confirmed that she will work closely with the International Students Office to accommodate the specific needs of our international students. As well, she understood that the very different needs of our disabled students must be considered and addressed. Ms J. Mosher took the opportunity to thank Council for their suggestions and the opportunity to speak at CCSL.

Dr. Boisvert thanked Ms Xydous and Ms Mosher for their presence. He reminded Ms Xydous that in order for any future subsidies to be approved and released comprehensive reports with respect to budget, statistics, goals and achievements must be submitted to CCSL by the Off-Campus Housing & Job Bank in December and April of each year.

4.2 Poster Policy

Dr. Boisvert informed Council that he is responsible for the revised poster policy distributed to Council. He felt strongly that the Dean of Students should not be in the “posting business”. The Dean of Students should deal only with complaints or exceptions to the policy. He explained that if approved, the policy would be sent to the Vice-Rector Services for approval and then to the Rector’s Cabinet. A short discussion followed. Dr. Boisvert explained that university departments would have their posters approved by either the CSU or the GSA. Mr. Lanthier asked that point #11 in the policy be modified to reflect the necessity of fire-resistant posters only to be approved. Mr. Blais felt there was a need for clear guidelines on posting; the policy will work if the guidelines work. Dr. Boisvert

agreed. He noted that a transition period would be beneficial for a smooth turnover. He added that the new Director of Student Life Relations would oversee this transition period.

Ms Kerby, seconded by Ms Drew, put forth a motion to approve the policy as amended:

In favour 11 opposed 0 abstentions 0

The Motion was carried unanimously

4.3 Funding Proposal for Tuition Waivers

Dr. Boisvert was happy to report that funds have been secured for the tuition waivers. The funds will be drawn from the interest obtained from the capital campaign funds earmarked for student initiatives. The new Director of Student Life Relations will administer this process.

4.4 Conditions of Washrooms

Ms Boujaklian briefly explained the scheduling of the cleaning of the washrooms during the week and on weekends. She is aware there is a problem in the evenings with respect to cleanliness. This issue will be part of the negotiations for the next cleaning contract. In the meantime, they are investigating the possibility of hiring part-time cleaners at night. As well Ms Boujaklian said there were phone numbers posted in all bathrooms for emergencies and she encouraged the community to be vigilant in reporting any problems.

5. REPORTS AND ITEMS OF INFORMATION

Dr. Boisvert drew Council's attention to the distributed reports from the Student Services Directors. He explained these reports summarized major activities or projects of each service area, gave statistics and provided an update of their budget. He invited each director to speak briefly about his or her service.

Ms Maibroda asked whether it would be beneficial if the student organizations also submitted reports to CCSL. Dr. Boisvert agreed that would be a good idea, but suggested that only one report would be required at year-end.

Mr. Blais took the opportunity to give a brief overview of the CSU for the past year. He highlighted the accomplishments and the many changes the CSU has undergone. He felt the CSU has rebounded strongly from each

crisis. The year has brought a lot of growth to the union as well a sense of stability.

6. STUDENT LIFE ISSUES

Ms Boujaklian asked if the CSU would forward their email address to her and she would be happy to inform them of any physical/maintenance problem that would normally be announced via shoptalk.

7. REPORT FROM THE CHAIR OF THE RECREATION & ATHLETICS BOARD

As the Board has not met since the last CCSL meeting, there was no report available.

Mr. Lawton, Interim Director of Recreation & Athletics, was not able to be present and sent his regrets. His delegate, Mr. K. Pruden, spoke briefly about the accomplishments of the department during the past year.

8. NEW BUSINESS

8.1 Director of Student Life Relations: Advisory Committee

Council approved the following appointments to the advisory committee:

Dr. Donald Boisvert, Chair

Ms M. Drew

Ms G. Panetta

Dr. J. Jans

Ms O. Maibroda

Ms S. Friesinger

Mr. P. Blais

8.2 CCSL Staff Membership

As the new Director of Student Life would be a voting member of CCSL, a discussion ensued concerning the addition of a student-voting member to ensure parity. As Continuing Education pays a subsidy to CCSL to ensure services for their students, it was suggested that perhaps a student from Continuing Education should be added.

There is currently a distinction between the two Student Services staff positions on CCSL: one is designated support staff and one is designated professional staff. Dr. Boisvert felt this was an artificial designation and should be modified.

Mr. Côté, seconded by Ms Maibroda put forward the following motion:

Be it resolved that:

- the phrase “one professional, one support” after the Student Services staff member be removed
- the position of the Director of Student Life Relations be added as a voting member
- “One Continuing Education student” be added as a voting member
- the following paragraph be included under the section entitled Method of Appointment and duration of terms – Students: “The inclusion of a student member from Continuing Education shall be contingent upon the Centre for Continuing Education maintaining its financial contribution to Student Services. In the absence of an association for Continuing Education students, the Concordia Student Union shall appoint this student. Should an association come into existence, this method of appointment shall be revisited by CCSL”
- “School” be added at the end of the line referring to the two-full-time faculty members

The motion was carried unanimously

Dr. Boisvert informed Council he will forward the approved motion to the Secretary of Board of Governors and Senate to ensure the revisions will be in place for September 2002.

8.3 Motion to add Dean of Students to membership in the Rector's Cabinet

Mr. Blais explained that this motion reflected his strong belief that the Dean of Students should have full membership in the Rector's Cabinet as he is the representative for students rights in the administration. Council was in agreement with Mr. Blais. However, concern was expressed that the motion was not clear in its intent or wording. Council approved the motion in spirit but asked that Mr. Blais in conjunction with Ms Kerby rework the wording of the motion before it is sent to the Rector for his consideration.

9. NEXT MEETING: Fall 2002

As the term for Mr. A. Gagnon was now finished, Dr. Boisvert thanked him for his contribution to CCSL for the past two years.

10. TERMINATION OF MEETING:

A motion to terminate the meeting was made by Ms Maibroda and seconded by Mr. Gagnon.